

Club Cruceros de La Paz
DRAFT General Membership Meeting Minutes
May 21, 2019
Vista Room

Call to Order: Commodore Teri Hagen at 4:04 p.m.

Board Members Present: Teri Hagen: Commodore; Kimberley Lafferty-Stonier: (Interim) Treasurer; Linda Keigher: Secretary; Allison Porter: Director-at-Large; Max Winter: Director-at-Large; Bill Holbrook: Past Commodore.

Board Members Absent: Leanne Lawrence: Vice Commodore; Allyson van Os: Rear Commodore; Barry Powell: Director-at-Large.

Approval of Minutes: 04/16/19: Motion to approve by Bill Holbrook and seconded by Allison Porter. All ayes.

Financial Review Committee Report: Patsy Verhoeven and Kimberley Lafferty-Stonier gave their detailed report with recommendations as follows:

1. In the absence of a volunteer with the proper qualifications, the Club should pay a qualified bookkeeper to keep its financial records.
2. The safe should never be opened or cash recounted without at least two people present.
3. Cash should be stored in the safe in numbered envelopes and initialed by those involved.
4. Income from coffee and merchandise should be put into the safe on a weekly basis. The treasurer should keep a minimal amount of petty cash.
5. If cash in the safe must be counted, or for review, it should never leave the Marina de La Paz facility. Cash is brought from the safe up to the Vista Room, counted and returned to the safe.
6. We need better management of our coffee hosts and better forms supplied to them.
7. No cash advances should be given to members for the purchase of supplies without prior Board approval (as per our bylaws).
8. Larger and more secure money and membership drop boxes should be constructed for the coffee room.
9. Membership applications should be included in the monthly membership report to the treasurer.
10. The Club Treasury records file cabinet should be moved to the bodega and kept locked. Only the treasurer and Commodore should have keys.

A discussion with questions and answers followed. There was a shortfall of 136,827.90 pesos. Quana and Bill were given a chance to speak to the membership with regards to the shortfall.

Note: When the Financial Review was reported to the new Board at the May 13 Board Meeting, Quana, and Bill were immediately removed from having any access to funds belonging to Club Cruceros. Also, at that time, the recommendations of the Financial Review Committee's report went into effect immediately.

Commodore Report: Teri introduced Kimberley Lafferty-Stonier as the interim Treasurer, as Quana had resigned, and asked for a motion to accept Kimberley as Treasurer. Linda so moved and Bill seconded. All ayes. Quana and Bill were given a chance to speak to the membership. Members were then encouraged to voice any questions or statements. A long discussion ensued.

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Treasurer's Report: Kimberley went over the Treasurer's report, and spoke about different programs available that she would look into and get back to the Board. Sage Business Cloud Accounting Software seemed to be a good system. After discussion, Max Winter made a motion and Jan St Pierre seconded to approve the purchase of a \$25 a month program for the accounting system. The motion carried. The motion to approve the April Treasurer's Report was made by Linda Keigher and seconded by Allison Porter. All ayes.

Rebecca Kobelkowsky brought up a discussion of getting a bank account and will look into it over the summer and get back to the board. Rebecca also volunteered to head up the Charities responsibilities for the club.

COMMITTEE REPORTS:

- **Charities:** Rebecca Kobelkowsky to take on this responsibility
- **Membership:** Doug reported we have 68 lapsed memberships, 27 new, 63 renewed and 8 found from November for a current membership of 593.
- **Coffee:** Teri reported we need more volunteers over the summer or we will have to reduce the number of days coffee will be offered. Linda to do the buying over the summer.
- **Vista Room:** Leanne is in charge but Linda will cover during the summer.
- **Club Equipment:** Bill reported that the VHF has been repaired but suggested a regulated power supply be purchased so that in an emergency with no electricity, it will still work. Rich Boren will look into and after that, if still necessary, a motion was made by Bill and seconded by Roni to spend up to \$60 USD for a power supply. Bill reported that the projector has been taken to Victor but he has not had a chance to look at it to determine if it can be fixed.
- **Health & Welfare:** Allison Porter reported that she and two other people went over the First Aid Kit. After a discussion, Patsy reminded the membership that each Board Member has a blanket authorization to spend up to 1000 pesos to replenish supplies etc. without prior board approval.

SOCIAL EVENTS:

- **Bayfest Wrap-Up** Bill reported on the success of Bayfest.
- **Full Moon Beach Party** Allison reported on the success of the event and the need for reimbursement for the cost of the event. Kimberley to reimburse her.
- **Hurricane Preparedness/ Emergency Equipment - May 23** Al Marchand will organize.
- **Navy Day - June 1** There will be a memorial for sailors that have passed away and the club is invited and encouraged to participate. Sea Otter Jimmy to keep us posted.
- **World Sea Turtle Day - June 16** Stephanie Russo will host in the Vista Room & patio area
- **4th of July Party** Stephanie Russo to organize.
- **Veleros de Baja Sailboat Races** Third Sunday of each month Sea Otter Jimmy to organize.
- **Dessert Potluck - August** No volunteer to organize as of yet.
- **International Talk like a Pirate Potluck - September 19** Doug Monroe to organize.

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OLD BUSINESS

- Shirleen Kisrow of CHIPAHOY brought up a request for monies to be paid from the Emergency Fund to reimburse JERSEY GIRL for some of their fuel used in their many efforts to help Boaters in distress. The Bylaws will have to be consulted and a decision made at the next board meeting. As there was so much else to discuss and the meeting went on for so long, this was tabled until the next meeting.

NEW BUSINESS:

- Rebecca Kobelkowsky to look into and report to the Board on the possibility of opening up a bank account.
- Bob Walker to gather more information for a possible scholarship of 5000 pesos to send a child to school.
- Power supply for VHF Radio. Rich Boren to look into and report back to the board.
- Rich Boren was recognized by the Commodore and suggested that the general membership might be a little more satisfied about the unfortunate "missing funds" and the reputation of Club Cruceros, if Bill Holbrook would resign. Bill immediately resigned from his position as Past Commodore.

Adjournment: 6 P.M.

Respectfully submitted: Linda Keigher